



**Public Notice of
Special Meeting/Board Retreat
and Regular Meeting**

The Vernon College Board of Trustees will conduct a Special Meeting for a Board Retreat on Wednesday, July 9, 2025 from 9:00 a.m. until 12:00 noon, in the Board Room of the *Osborne Administration Building*, Vernon, Texas followed by a Regular Board Meeting beginning at 1:00 p.m. The Board will consider and discuss the following items during the Board Retreat. No action will be taken in the Board Retreat. The Board will adjourn and reconvene for the Regular Board Meeting to consider and act upon lawful subjects that may come before it as detailed in the following agenda. The Board will have lunch from 12:00 noon to 1:00 p.m. with no board business discussed.

Board Retreat
9:00 a.m. – 12:00 p.m.

1. Call the Meeting to Order – Chairman Ferguson
2. Retreat Agenda – several topics generated by January 2025 Board of Trustees self-reflection exercise
 - 8:30 – 9:00 Breakfast, coffee, etc. available
 - 9:00 – 9:45 Tour of Residence Hall renovation project
 - 9:45 – 10:00 Break
 - 10:00 – 10:30 Review items from 2025 Board Self-Reflection survey
 - Board policy review
 - Participation in National Associations/Conferences
 - Operations
 - Facilities—Mindi Flynn
 - 10:30 – 10:45 Student Services update—Dr. Criquett Chapman
 - 10:45 – 11:00 Instructional update—Shana Drury
 - 11:00 – 11:15 Technology/Information Systems update—Dr. Roxie Hill
 - 11:15 – 11:30 Update on Community College Finance Methodology—Dr. Johnston
 - 11:30 – 11:45 2025-2026 draft budget review—Dr. Johnston/Mindi Flynn
 - 11:45 – 12:00 Tax Rate Review
 - Effective rate—“no new revenue tax rate”
 - Roll back rate—“voter-approval rate”
 - Tax Levy
 - 12:00 – 1:00 Lunch
 - 1:00 Regular meeting
3. Personnel Discussion – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code.
4. Adjourn

Regular Board Meeting

1:00 p.m.

1. Call the Meeting to Order – Chairman Ferguson
2. Consent agenda
 - a. Consider approval of the *June 11, 2025 Regular Board Meeting* – Exhibit
 - b. Consider approval of the *President's monthly travel expense report* – Exhibit
3. Public Comment
4. Action Items
 - A. Consider Approval of the *Financial and Investment Reports as of June 30, 2025* – Vice-President Mindi Flynn – Exhibit
 - B. Consideration of *2025-2026 Handbook Updates and Revisions* – Dr. Johnston – Exhibits
 1. Employee Handbook
 2. Workforce Program Handbooks
 - *Associate Degree Nursing*
 - *Adult Certified Nurse Aide*
 - *Adult Patient Care Technician*
 - *High School Certified Nurse Aide/Patient Care Technician*
 - *Barber*
 - *Basic Firefighter*
 - *Basic Law Enforcement*
 - *Cosmetology*
 - *Culinary*
 - *Dental Assisting*
 - *EMS Training*
 - *Eyelash Extension*
 - *Licensed Vocational Nursing*
 - *Massage Therapy*
 - *Medical Assisting*
 - *Medication Aide*
 - *Pharmacy Technician*
 - *Surgical Technology*
 - *Truck Driving*
 - C. Consideration of *2025-2026 I.S.D. Contract Agreements* - Dr. Johnston/Bettye Hutchins – Exhibits
 - *Burkburnett I.S.D. – Health Occupations, Culinary Arts*
 - *Electra I.S.D. – Health Occupation*
 - *Iowa Park I.S.D. – Health Occupations*
 - *Vernon I.S.D. – Health Occupations*
 - *Windthorst I.S.D. – Health Occupations*
 - D. Consideration of *College Insurance for 2025-2026* – Dr. Johnston/Vice-President Mindi Flynn
 - E. Consideration of *Deactivation of the Continuing Education Court Reporting Program* – Dr. Johnston/Shana Drury
 - F. Consideration of *Vernon College/Vernon ISD Memorandum of Understanding for Evacuation and Emergency Use of Facilities* – Dr. Johnston/Ken Boatman – Exhibit
 - G. Consideration of *Tax Resale Deeds* – Dr. Johnston – Exhibits
5. President's Report/Board Discussion Items
 - A. Board Member/Comments/Discussion

B. 2025-2026 Budget Discussion – draft 4

C. Tax Appraisal and Tax Rate update

D. SB 37 review and discussion

E. Reminder of upcoming events:

(1) Texas Association of Community Colleges Summer Conference—July 16-18, 2025—Austin, TX

(2) “Regular” Office Hours begin – 8:00 am Monday, August 4, 2025

(3) LVN Pinning – Thursday, August 7, 2025 – 10:30 am—MPEC

(4) Surgical Technology Pinning—Thursday, August 7, 2025 – 6:00 pm—MPEC

(5) Fall Semester Kickoff for all Faculty & Staff – Thursday, August 14, 2025-Vernon Campus

(6) Faculty Professional Development—Friday, August 15, 2025—8:00 am – 12:00 noon—Skills Training Center

(7) Registration On-Site – Monday, August 18, 2025—Vernon and CCC

(8) Classes begin – Wednesday, August 20, 2025

(9) Labor Day Holiday – Monday, September 1, 2025

F. Philanthropic Report/Outside Grants Report – Exhibit

6. Personnel – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code – Exhibits

A. Consider Approval of the *Issuance of Employee Contracts for 2025-2026*– Dr. Johnston

B. Personnel Changes

a. Employment

b. Reassignment

c. Resignation

7. Adjourn

Note: The Vernon College Board of Trustees reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in the above agenda. If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board of Trustees will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E, including, but not limited to deliberation on the appointment, employment compensation, evaluations, reassignment, duties, discipline, or dismissal of employees pursuant to Texas Government Code § 551.074; consultation with attorney regarding potential or contemplated litigation or matters involving attorney client privilege pursuant to Texas Government Code § 551.071; deliberation on the purchase, exchange, lease, or value of real property pursuant to Texas Government Code § 551.072; deliberation regarding gifts and donations pursuant to Texas Government Code § 551.073; deliberation regarding security devises pursuant to Texas Government Code § 551.076; and deliberation regarding Economic Development negotiations pursuant to Texas Government Code § 551.087.